

**CIPAC**

COLLABORATIVE INTERNATIONAL PESTICIDES ANALYTICAL COUNCIL LIMITED

Commission Internationale des Méthodes d'Analyse des Pesticides (CIMAP)

**MINUTES OF THE  
FIFTY-SECOND ANNUAL GENERAL MEETING**

The 52<sup>nd</sup> Annual General Meeting of the Company was held on Thursday, 22<sup>nd</sup> June 2023 at 9:00 at Michel Hotel Braunschweig, Berliner Platz 3, 38104 Braunschweig, Germany

**Present:**

Mr L. Bura (secretary)  
Mrs M.C. Cardeal de Oliveira  
Mr T. Chen  
Mr R. Hänel (chairman)  
Mrs H. Karassali  
Mrs O. Nováková

Mr B. Patrian  
Mr O. Pigeon  
Mr A. Plumb  
Mr T. de Rijk (assistant secretary)  
Mrs J. Thongyord  
Mr T. Watanabe

The chairman, Mr R. Hänel welcomed the participants and thanked everyone for attending the meeting. No amendments to the agenda were proposed.

### **1. To receive apologies for absence**

Apologies were received from: Mr L. Benke, Mr W. Bergermayer, Mr V. Chmil, Mr J. Garvey, Mr B.E. Hocken (treasurer), Mrs V. Kmecl, Mr L. Manso, M. D. Müller, Mrs C. Østerballe Pedersen, Mrs F. Mathieu, Ms A. Santilio and Mr Shahabuddin.

### **2. To receive the Minutes of the last Annual General meeting (AGM/159)**

As there were no corrections, the Minutes of the 51<sup>st</sup> Meeting (2022) were proposed to be accepted as true and fair report of the meeting. The Minutes were accepted and will be signed by the chairman.

### **3. To receive the Trustee's Report and Independent Auditor's Report (AGM/160)**

As the treasurer, Mr B.E. Hocken, could not participate to the meeting, the chairman, Mr R. Hänel presented the Report and Statement of Accounts up to the end of December 2022, a copy of which had previously been sent to the members.

Mr Hänel drew the attention of the Meeting to the most important part of the report, the auditors' certification ascertaining that the financial statements gave a true and fair view of the state of the charity's affairs as at 31 December 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; they have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and have been prepared in accordance with the requirements of the Companies Act 2006.

There weren't travel expenses because of the on-line meeting.

Interest rates remain very modest but our capital investments are AAA rated. The financial statements were approved by the Trustees and have been signed on their behalf by the acting Chairman.

### **4. To elect five Members of the Council to take Office as members of the Committee of Management**

Five proposals were handed over to the secretary before the meeting as required by the constitution. The Chairman proposed that the following persons to become members of the Committee of Management: Lajos Benke (Hungary), Maria Celeste Cardeal de Oliveira (Brazil), Bruno Patrian (Switzerland), Andrew Plumb (UK), Jirapan Thongyord (Thailand).

The proposals were seconded by Mr Bura.

The candidates were unanimously elected and congratulated as members of the Committee of Management.

### **5. To elect Auditors**

Mr Hänel proposed to reappoint Messrs Mercer & Hole to continue with CIPAC's business as chartered accountants and auditors, in line with the UK Companies Act. Mr Bura seconded. It was accepted unanimously to re-elect Messrs Mercer & Hole as auditors.

**6. To transact any other business**

There was no other business to discuss.

The Chairman declared the Meeting closed.

László Bura  
Secretary of CIPAC Ltd  
August 2023