

CIPAC

COLLABORATIVE INTERNATIONAL PESTICIDES ANALYTICAL COUNCIL LIMITED

Commission Internationale des Méthodes d'Analyse des Pesticides (CIMAP)

**MINUTES OF THE
FIFTY-THIRD ANNUAL GENERAL MEETING**

The 53rd Annual General Meeting of the Company was held on Thursday, 20th June 2024 at 9:00 at Hotel WICC, Lawickse Allee 9, 6701 AN Wageningen, the Netherlands

Present:

Mr L. Bura (secretary)
Mrs M.C. Cardeal de Oliveira
Mr C. Czerwenka
Mr J. Garvey
Mr R. Hänel (chairman)
Mr B.E. Hocken (treasurer)
Mrs D. Julinková
Mrs H. Karassali

Ms F. Mathieu
Mr B. Patrian
Mr O. Pigeon
Mr A. Plumb
Mr T. de Rijk (assistant secretary)
Mrs J. Thongyord
Mr T. Watanabe
Mr Jinlong Wu

The chairman, Mr R. Hänel welcomed the participants and thanked everyone for attending the meeting. No amendments to the agenda were proposed.

1. To receive apologies for absence

Apologies were received from: Mr L. Benke, Mr V. Chmil, Mrs V. Kmecl, Mr M. Karkov Kristensen, Mrs O. Novaková, Ms A. Santilio and Mr Shahabuddin.

2. To receive the Minutes of the last Annual General meeting (AGM/162)

As there were no corrections, the Minutes of the 52nd Meeting (2023) were proposed to be accepted as true and fair report of the meeting. The Minutes were accepted and will be signed by the chairman.

3. To receive the Trustee's Report and Independent Auditor's Report (AGM/163)

The treasurer Mr B.E. Hocken presented the Report and Statement of Accounts up to the end of December 2023, a copy of which had previously been sent to the members.

Mr Hocken drew the attention of the Meeting to the most important part of the report, the auditors' certification ascertaining that the financial statements gave a true and fair view of the state of the charity's affairs as at 31 December 2023, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; they have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and have been prepared in accordance with the requirements of the Companies Act 2006.

The surplus of the year amounted to £827. The results of the year were disappointing mainly due to lack of sponsorship, as in Germany 2 years before one should apply for financial support, however BVL kindly offered to organize the meeting in the last minute, as there weren't any other offers. The present stocks of Handbooks and CD ROMs will enable CIPAC to satisfy orders for the coming year. The financial statements were approved by the Trustees and have been signed on their behalf by the acting Chairman.

4. To elect five Members of the Council to take Office as members of the Committee of Management

Five proposals were handed over to the secretary before the meeting as required by the constitution. The Chairman proposed that the following persons to become members of the Committee of Management: Mrs Maria Celeste Cardeal de Oliveira (Brazil), Mrs Dagmar Julinková (Czech Republic), Ms Frédérique Mathieu (France), Mr Bruno Patrian (Switzerland) and Mr Andrew Plumb (UK).

The proposals were seconded by Mr Bura.

The candidates were unanimously elected and congratulated as members of the Committee of Management.

5. To elect Auditors

Mr Hocken proposed to reappoint Messrs Mercer & Hole to continue with CIPAC's business as chartered accountants and auditors, in line with the UK Companies Act. Mr Bura seconded. It was accepted unanimously to re-elect Messrs Mercer & Hole as auditors.

6. To transact any other business

Mr Hocken informed the Meeting that Marston Books, responsible for the distribution of the handbooks, has been taken over by a company from USA. CIPAC has late payment of £10,000 as the American company didn't approve the payment. Mr Hocken has taken action against the company and will inform the members about the results.

There wasn't other business raised.

The Chairman declared the Meeting closed.

László Bura
Secretary of CIPAC Ltd
June 2024