

CIPAC
COLLABORATIVE INTERNATIONAL PESTICIDES ANALYTICAL
COUNCIL LIMITED

Commission Internationale des Méthodes d'Analyse des Pesticides (CIMAP)

**MINUTES OF THE
51st MANAGEMENT COMMITTEE MEETING AND THE 56th COUNCIL MEETING**

held on
Thursday, 16th June 2022 using on-line communication tools

Present:

Mr W. Bergermayer
Mr L. Bura (secretary)
Mrs M.C. Cardeal de Oliveira
Mr T. Chen
Mr J. Garvey
Mr R. Hänel (chairman)
Mr B.E. Hocken (treasurer)
Mrs H. Karassali
Mrs V. Kmecl
Mr M. D. Müller
Mrs O. Nováková
Mr B. Patrian
Mr O. Pigeon
Mr A. Plumb
Mr T. de Rijk (assistant secretary)
Ms A. Santilio
Ms J. Thongyord
Mr T. Watanabe

The chairman, Mr R. Hänel welcomed the participants and thanked everyone for attending the meeting. No amendments to the agenda were proposed.

1. To receive apologies for absence

Apologies were received from: Mrs E.C. de Aguila, Mr L. Benke, Mr V. Chmil, Mrs A. Kashouli-Kouppari.

2. Minutes of the last meeting (CM/267)

The minutes of the last meeting, held on Tuesday, 15th June 2021 using on-line communication tools were accepted as true and fair report.

3. Matters arising from the minutes

There weren't matters arising from the minutes of the previous meeting.

4. Secretary's report (CM/270)

The secretary, Mr Bura, presented the Report, a copy of which had been e-mailed to the members.

In the time period covered by the report nine full scale collaborative studies and six small scale studies were initiated and a two studies for method extension. The results were presented on the virtual technical meeting.

The status of four provisional methods was changed to full CIPAC method. Four methods were accepted as provisional CIPAC methods. One method for the determination of the relevant impurity was noticed and adopted.

Five colleagues were elected as correspondent members.

The CIPAC web site has been continuously updated with the available new information, including errata, announcements of new trials, new pre-published methods, information concerning the next meeting.

No comments were received from the meeting.

5. Treasurer's report (CM/268)

Mr Hocken presented the Report and Statement of Accounts, a copy of which had previously been sent to the members. Mr Hocken expressed his gratitude to Mr Patrian for the assistance Mr Patrian offered in the preparation of the report.

Sales of Handbooks, CD ROMs and publications have increased 17% during the year to £38,060 (2020 - £31,615) reflecting the publication of the new Handbook P. Gross margins reduced to 44.3% (2020 - 60.6%) reflecting the increased packing and dispatch costs of Handbook P 'gratis' to CIPAC members.

In addition, CIPAC stock values have been written down over a five-year period in accordance with our normal practice.

Overall CIPAC showed an operating profit for the year of £6,150 (2020 - £8,707). Administrative costs of £10,658 included depreciation of two laptop computers written down annually by 50%.

No sponsorship was received during the year. After bank interest of £37.00 the surplus for the year of £6,187 was carried forward to reserves, increasing capital resources to £387,670 of which 97% is held in cash. The majority of cash is held on HSBC term deposits. Interest rates are currently 0.01% an all-time low. Indications are that bank deposit rates may rise during 2022. Our capital investments are AAA rated and as such are very safe in these difficult times.

CIPAC continues to operate under the stringent controls of the UK Charity Commissioners concerning the levels of our reserves, matter continuously supervised on a day-to-day basis.

There are sufficient stocks of handbooks and CD ROMs to meet immediate future orders.

Mr Hocken is pleased to report that CIPAC finances currently remain in good order.

6. Publications

6.1 Future CIPAC publications

Mr Hänel mentioned that Handbook Q will be the next handbook.

6.2 Form of publications

Mr Patrian re-opened the discussion about the form of publication of the handbooks should be altered, e.g. as ftp-files as is now done on special cases for individual methods. Mr Hänel responded by saying that CIPAC should stick to the current practice which was agreed upon by the meeting.

6.3 Review of CIPAC handbooks

The actual point of where CIPAC is in reviewing the handbooks is not known. Mr Garvey suggested that it might be Handbook J but was not certain. Mr Hänel will get in contact with DAPA and ESPAC to find out what the status is.

6.4 Availability of individual methods

Mr Hänel stated that the individual handbooks were not that expensive so the current procedures do not have to be altered. Mr Müller noted that the value of a method is when it is in a handbook, including all possible notes and the system should remain as it is now. Nevertheless, in certain special cases ftp-files of individual methods are being shared.

7. Future CIPAC meetings

7.1 Meeting in the year 2023

Mr Hänel proposed that the next meeting should take place in Braunschweig, if the virus situation allows.

7.2 Proposal for the 2024 meeting

A possibility might be China, Mr. Chen will contact the new general director of ICAMA. Mr Hänel will send an official letter to ICAMA, if requested.

For 2025 and 2026 no announcements were made.

8. Payment to the host country

This point was skipped.

9. Resignations from CIPAC

Mrs Anna Kashouli-Kouppari (Cyprus), Ms Elisabeth Carranza de Aguila (El Salvador) and Mrs Eva Jacobsen (Denmark) have resigned from CIPAC. The situation with Mr Lajos Benke is unclear as he did change office but it is uncertain whether he is eligible to remain a CIPAC member. This will be clarified by the chairman.

10. Withdrawal of membership

No withdrawals of membership were mentioned.

11. Elections

11.1 Election of correspondents

Mr Garvey proposed Ms Elaine Devaney from Ireland to be elected as correspondent, as replacement of Mr Carr who is due to a truly deserved retirement. Seconded by Mr Bura. Ms Elaine Devaney was unanimously elected as correspondent CIPAC member.

Mr Hänel proposed Mr Memelink from The Netherlands, Mr de Rijk seconded. Mr Memelink was unanimously elected as correspondent CIPAC member.

Mr Bura should clarify whether after the retirement of Mrs Carranza de Aguila from El Salvador Ms Rosa Amelia Martinez Garcia is eligible to be elected as correspondent member.

11.2 Election of members

Mr Hänel proposed Dr Shahabuddin from India, Mr Bura seconded. Dr Shahabuddin was unanimously elected as CIPAC member. Mr Hänel proposed Mrs Christina Pedersen from Denmark to be elected as CIPAC member. Mr Garvey seconded. Mrs Christina Pedersen was unanimously elected as CIPAC member.

11.3 Election of a treasurer

Mr Hocken was unanimously re-elected as treasurer.

11.4 Election of the assistant secretary

Mr de Rijk was unanimously re-elected as assistant secretary

11.5 Election of the secretary

Mr Bura was unanimously re-elected as secretary

11.6 Election of the chair

Mr Hänel was unanimously re-elected as chair

11.7 Any other elections

There were no other elections.

12. Any other business

Mr Hänel addressed several issues:

12.1 If somebody of the members or his institute is running a collaborative trial, it is the organizers duty to deal with confidentiality, not the responsibility of CIPAC.

12.2 It can be that CIPAC members who are present in the closed meeting are involved in one way or other in the organization of collaborative trials or small scale studies which are being presented in the open meeting. To avoid the impression that these trials or studies might be judged as having an advantage over other studies, this is considered a conflict of interest. The members agreed with Mr Hänel and as a result in such a case the members involved will not participate in the discussions about the respective method and will be requested to leave the (virtual) room during the discussion.

12.3 Mr Hänel opened the discussion about the validation document which was proposed by Ms Santilio in the open meeting. Mr Hänel and Mr Bura mentioned that an upgrade of the CIPAC validation guideline was requested, and that a focus on official laboratories was not requested as CIPAC and official control were not connected to each other. Ms Santilio then asked whether she should discontinue with the update of the CIPAC validation guideline. It was agreed that the work should continue. Mr Hänel remarked that DAPA was involved in a comparable process and that it would be very beneficial if Ms Santilio could join Ms Vinke in this process.

Mr Garvey remarked that, although he acknowledges that the upgrade of the CIPAC validation guideline was not connected to the work of official laboratories, such a document could be very beneficial in discussions with local accreditation bodies. Mr Pigeon asked whether the CIPAC validation guideline could be aligned with the draft proposal of the SANTE working group on pesticide formulations. Mr Hänel again replied that the CIPAC validation guideline was not valid for official control. Mr Garvey remarked that the SANTE working group on pesticide formulations, which has proposed an extensive document for official control of pesticide formulations, is not expected to be revived in the foreseeable future. Mr Hänel concluded the discussion by stating that in the 2023 CIPAC meeting the DAPA proposal will be discussed.

12.4 Mr Hänel proposed to make updates of CIPAC Handbooks available for WHO and FAO free of charge. This was accepted by the meeting.

12.5 Mrs Nováková mentioned that methods weren't made available by Syngenta (4.2 and 4.5 of the TC). Mr Hänel will take care of that.

Mrs Nováková mentioned that she received two parcels for one collaborative trial and as a result she had to pay twice for customs release. Mr Pigeon remarked that paying customs duties is the sole responsibility of the organizer, not of the participating laboratories. Mr Garvey had the same situation, this was not clear if this was because of the virus problem.

12.6 Mr Pigeon asked whether for methods for the determination of free active ingredients it is needed to have a full scale trial or a small scale trial would be enough. Mr Hänel replied that if this is an MT method a full scale trial is needed.

13. Closure

Mr Hänel expressed his gratitude to all colleagues for their contributions to the meeting. Mr Hänel expressed his gratitude to Mr Bura, Mr Hocken, Mr De Rijk, Mr Garvey and Mr Patrian for their continuing hard work for CIPAC.

László Bura
Secretary