

CIPAC
COLLABORATIVE INTERNATIONAL PESTICIDES ANALYTICAL
COUNCIL LIMITED

Commission Internationale des Méthodes d'Analyse des Pesticides (CIMAP)

**MINUTES OF THE
53rd MANAGEMENT COMMITTEE MEETING AND THE 58th COUNCIL MEETING**

hold on Thursday, 20th June 2024,
at Hotel WICC, Lawickse Allee 9, 6701 AN Wageningen, the Netherlands

Present:

Mr L. Bura (secretary)	Ms F. Mathieu
Mrs M.C. Cardeal de Oliveira	Mr B. Patrian
Mr C. Czerwenka	Mr O. Pigeon
Mr J. Garvey	Mr A. Plumb
Mr R. Hänel (chairman)	Mr T. de Rijk (assistant secretary)
Mr B.E. Hocken (treasurer)	Mrs J. Thongyord
Mrs D. Julinková	Mr T. Watanabe
Mrs H. Karassali	Mr Jinlong Wu

The chairman, Mr R. Hänel welcomed the participants and thanked everyone for attending the meeting. No amendments to the agenda were proposed.

1. To receive apologies for absence

Apologies were received from: Mr L. Benke, Mr V. Chmil, Mrs V. Kmecl, Mr M. Karkov Kristensen, Mrs O. Novaková, Ms A. Santilio and Mr Shahabuddin.

2. Minutes of the last meeting (CM/275)

As there were no corrections, the Minutes of the 52nd Meeting (2023) were proposed to be accepted as true and fair report of the meeting. The Minutes were accepted and will be signed by the chairman.

3. Matters arising from the minutes

There weren't matters arising from the minutes of the previous meeting.

4. Secretary's report (CM/278)

The secretary, Mr Bura, presented the report, a copy of which had been e-mailed to the members.

In the time period covered by the report two full scale collaborative studies and three small scale studies were initiated. The results were presented on the technical meeting.

Reports of five full scale collaborative trials, six small scale trials, one method extension and revisions of MT methods were presented. The status of thirteen provisional methods was changed to full CIPAC method. Five methods were accepted as provisional CIPAC methods.

Three colleagues were elected as correspondent members and five colleagues as full CIPAC members. Four colleagues resigned from the CIPAC membership.

No comments were received from the meeting.

5. Treasurer's report (CM/277)

The treasurer, Mr B.E. Hocken, presented the Report and Statement of Accounts, a copy of which had previously been sent to the members.

Sales of Handbooks, CD ROMs and publications reduced in 2023 by 43% to £21,295. He could not offer any explanation for the fall in sales except economic uncertainty in the World. Cost of Sales remained constant with no change due to sponsorship income of £6,969. Gross margins reduced to 63.7% (2022 - 72.6%) reflecting the fall in Sales.

Administration costs increased as a direct result of £8,785 being paid to augment the lack of contribution from the local Institute due to the last-minute change of venue for which no budget had been planned.

Overall CIPAC showed an operating deficit of £8,950. However higher interest rates showed an increase in our Money Market deposit interest to £9,777 which overall gave a small surplus on the year of £827. This was transferred to reserves. Total funds at the year end amounted to £402,426.

Most of the cash is held on HSBC Term deposits. Our Capital investments are AAA rated and as such are very safe in these difficult times.

CIPAC continues to operate under the stringent control of the UK Charity Commissioners concerning the levels of our Reserves. Mr B.E. Hocken has this matter continually before him on a day-to-day basis.

There are sufficient stocks of Handbooks and CD ROMs to meet immediate future orders.

6. Publications

6.1 Future CIPAC publications

As nowadays the PCs have no more CD drives and Marston will no longer produce CD ROMs, it was proposed to try to use file transfer protocol services. At present if a payment was confirmed by Marston, Mr Patrian sent the link from where the download was possible. However, being the only person able to use the service there is a need for an extended licence which would cost around 500 Euros/year.

It was agreed that it is still important to have the handbooks and CD ROMs.

It was proposed that in long term might be possible to have the possibility to download the handbooks from the web site.

Mr Hänel concluded that we continue with the way it is now and to propose the ftp in the future. It was announced that the editors are nearly at the final step with the preparation of the next handbook.

6.2 Form of publications

Mr Hänel proposed to stick to the current practice, i.e. books and CD ROMs in ftp form. Mr Garvey proposed for the future to have a subscription service for one year for example.

6.3 Review of CIPAC handbooks

It was proposed to get in contact with one/two PACs to do the review of the identified handbook.

6.4 Availability of individual methods

It is not possible to buy individual methods. Several times (one, two times/year) a method is sent out for free for particular reasons, mainly MT methods.

When the Handbook Q will be printed, the members will receive a free copy of it.

It was mentioned that in India the CIPAC methods are sold as their own methods after translation. CIPAC can send them a letter of complain, but no more.

7. Future CIPAC meetings

7.1 Meeting in the year 2025

The 69th CIPAC meeting will be in Galway, Ireland.

7.2 Proposal for the 2026 meeting

It was asked if SEG can run this meeting at a neutral place supported by them. FAO/WHO responded that this is not possible. For 2026 we are waiting for confirmation from a possible organiser. If there will be no offer, it was proposed to consider the virtual meeting. Another proposal was that SEG supports only the CIPAC meeting, however in this case there might be problems with the joint open meeting of the three organizations. We have to think how technically this can be separated. An opinion was that we are more efficient if we continue to have physical meetings.

8. Payment to the host country

The money from the symposium goes to the host. Mr De Rijk mentioned that the actual costs of the meeting are still not known.

9. Resignations from CIPAC

Mr Takashi Watanabe (Japan), Mr Theo De Rijk (The Netherlands), Mrs Jirapan Thongyord (Thailand) and Mr Ralf Hänel (Germany) have resigned from CIPAC. The Meeting thanked their activities for CIPAC and specially thanked the long service of Mr Hänel as the chair of CIPAC.

10. Withdrawal of membership

No withdrawals of membership were proposed.

11. Elections

11.1 Election of correspondents

Ms Julinková proposed Ms Hana Slampová from Czech Republik to be elected as correspondent. Seconded by Mr Hänel. Ms Slampová was unanimously elected as correspondent CIPAC member.

Ms Karasali proposed Ms Konstantia Dandika from Greece, Mr Bura seconded. Ms Dandika was unanimously elected as correspondent CIPAC member.

Mr Bura proposed Ms Tara Mengi from Singapore to be elected as correspondent, Mr Hänel seconded. Ms Mengi was unanimously elected as correspondent CIPAC member.

11.2 Election of members

Mr Hänel proposed Ms Gádor Indra Hidalgo from Spain to be elected as a full member, even if this is not according to the rules, because there isn't a member from Spain and they are very interested and in this way it is more easy for them to participate. Mr Bura seconded. Ms Hidalgo was unanimously elected as CIPAC member.

Mr Hänel proposed Mr Joost Memelink from The Netherlands to be elected as CIPAC member, Mr Garvey seconded. Mr Memelink was unanimously elected as CIPAC member.

Mr Hänel proposed Mr Yu Ohshima from Japan to be elected as full CIPAC member. Mr Bura seconded. Mr Ohshima was unanimously elected as CIPAC member.

Mr Hänel proposed Ms Claudia Vinke from Germany to be elected as full CIPAC member. Mr Bura seconded. Ms Vinke was unanimously elected as CIPAC member.

Mr Bura proposed Mr Prachathipat Pongpinyo from Thailand to be elected as full CIPAC member. Mr Hänel seconded. Mr Pongpinyo was unanimously elected as CIPAC member.

11.3 Election of the treasurer

Mr Bura proposed Mr Brian E. Hocken from the UK to be elected as the treasurer of CIPAC. Mr Hänel seconded. Mr Hocken was unanimously elected as CIPAC treasurer.

11.2 Election of the assistant secretary

Mr Bura proposed Mr Theo De Rijk from The Netherlands to be elected as assistant secretary of CIPAC. Mr Hänel seconded. Mr De Rijk was unanimously elected as assistant secretary willing to serve for one year.

11.2 Election of the secretary

Mr Hänel proposed Mr László Bura from Hungary to be elected as CIPAC secretary, Mr Hocken seconded. Mr Bura was unanimously elected as CIPAC secretary.

11.2 Election of the chair

Mr Hänel proposed Ms Elen Karashali from Greece to be elected as the chair of CIPAC. Mr Bura seconded. Ms Karashali was asked to leave the meeting room and Mr Hänel mentioned her merits and the Meeting unanimously elected Ms Karashali as the chair of CIPAC. After entering the room, the Meeting congratulated her and she accepted the role of being the chair.

11.3 Any other elections

Mr Bura proposed Mr Ralf Hänel to be elected as honorary life member after the long period of serving CIPAC as the chair, contributing to its success. Mr Hocken seconded and Mr Hänel was unanimously elected as honorary life member.

Mr Bura proposed Mr Theo De Rijk to be elected as honorary life member after the long period of serving CIPAC as the assistant secretary. Mr Hocken seconded and Mr De Rijk was unanimously elected as honorary life member.

12. Any other business

Mr Hänel addressed the issues of the number of family members participating at the CIPAC dinner. It was proposed to indicate on the invitation who can participate and it was agreed that the participation is free for one additional people only for the CIPAC members. Additional participants have to pay. There wasn't other business.

13. Closure

Mr Hänel expressed his gratitude to all colleagues for their contributions to the meeting and to Mr Bura, Mr De Rijk, Mr Patrian and Mr Hocken for all their continuous CIPAC work and closed the meeting.

László Bura
Secretary
July 2024